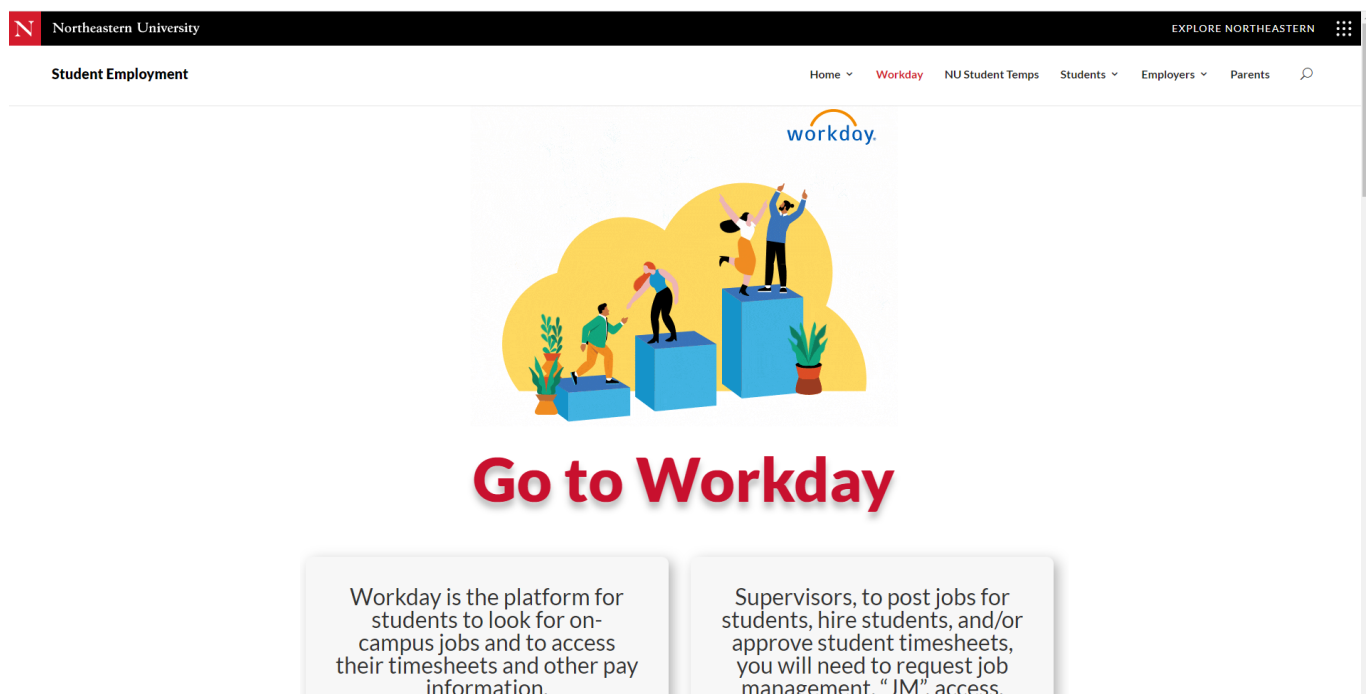


Things to Know About Work Study

- Federal Work Study is a need-based financial aid program administered by Northeastern University. It is designed to promote access to employment to help students meet educational expenses
- Work Study is not a traditional financial aid grant, and is rather funds available to be earned through employment at the university
- Work Study is not applied directly to your tuition, rather students are paid via direct deposit for hours worked
- To receive Federal Work Study, you need to file FAFSA (Free Application for Federal Student Aid) with Student Financial Services
- Work Study students can apply to non-Work Study positions
- We encourage all Work Study students to apply for Work Study jobs and use their award before it expires
- Please visit our website <https://studentemployment.northeastern.edu> to find more information and resources.

1. Open the Student Employment Workday Page:

<https://studentemployment.northeastern.edu/workday/>



Northeastern University

EXPLORE NORTHEASTERN

Student Employment

Home Workday NU Student Temps Students Employers Parents

workday.

Go to Workday

Workday is the platform for students to look for on-campus jobs and to access their timesheets and other pay information.

Supervisors, to post jobs for students, hire students, and/or approve student timesheets, you will need to request job management, "JM", access.

2. Scroll down and select the "Go to Workday Now!" button

Go to Workday

Workday is the platform for students to look for on-campus jobs and to access their timesheets and other pay information.

Are you looking for an on-campus job?

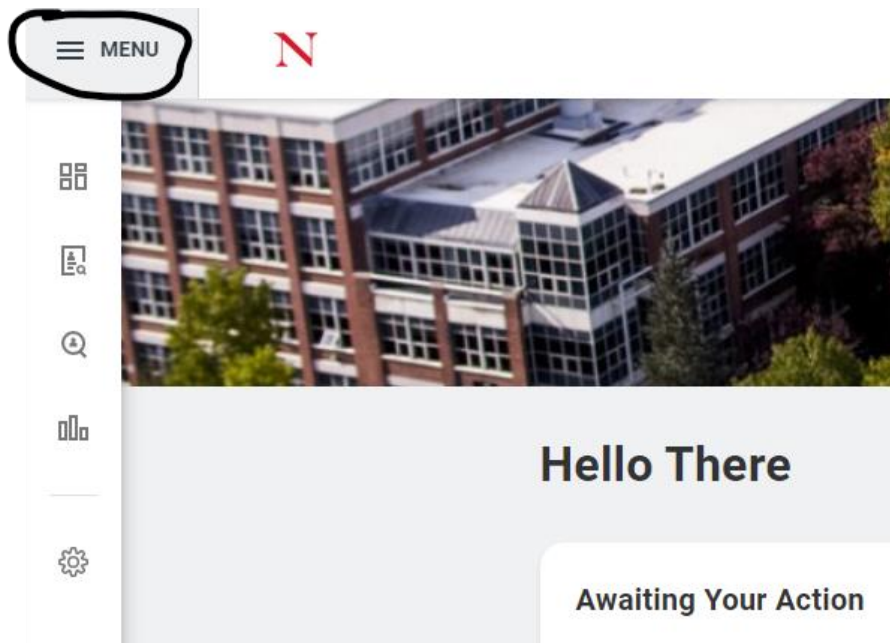
[Go to Workday Now!](#)

Supervisors, to post jobs for students, hire students, and/or approve student timesheets, you will need to request job management, “JM”, access.

Do you manage student employees?

[Request JM Access](#)

- Once you have logged into workday using your Northeastern credentials, Select “Menu” on the top left corner of the Workday page



- From the menu, Select “Jobs and Career Hub”

Menu



Apps

Shortcuts



Time



Absence



Personal Information



Pay



Directory



Favorites



Onboarding

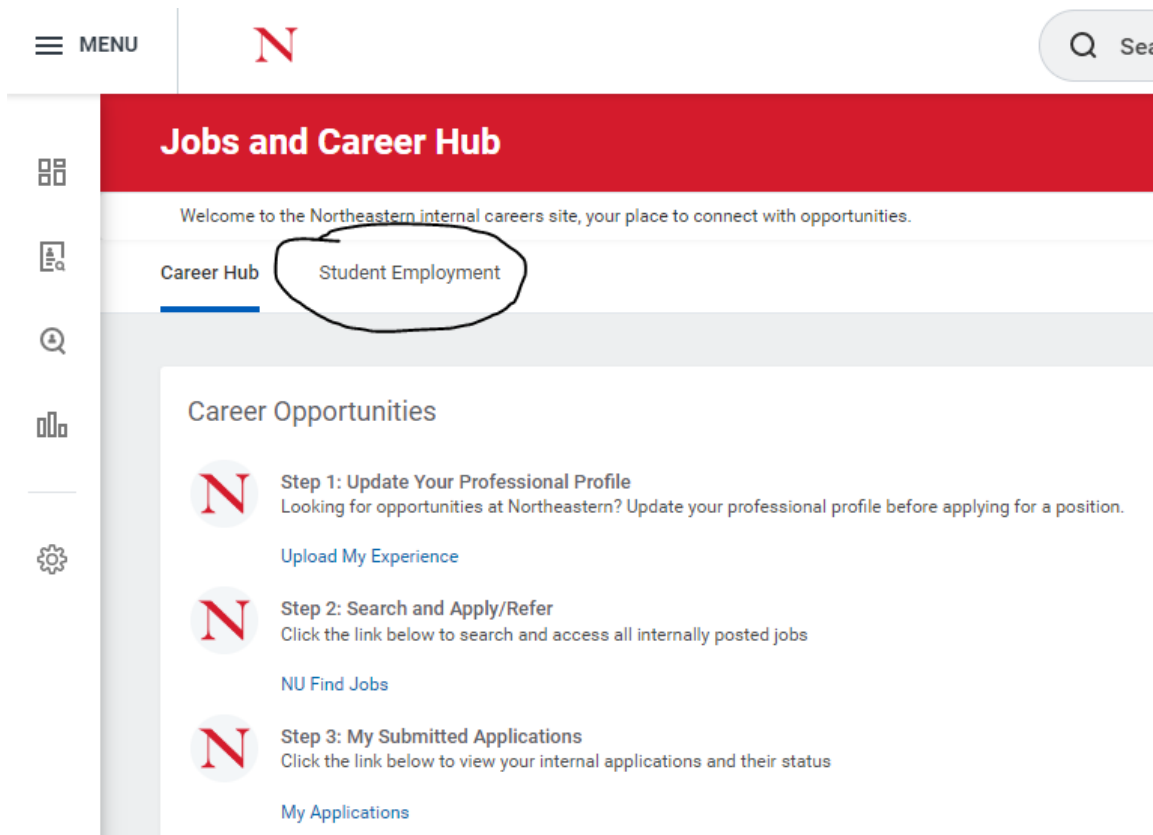


Jobs and Career Hub

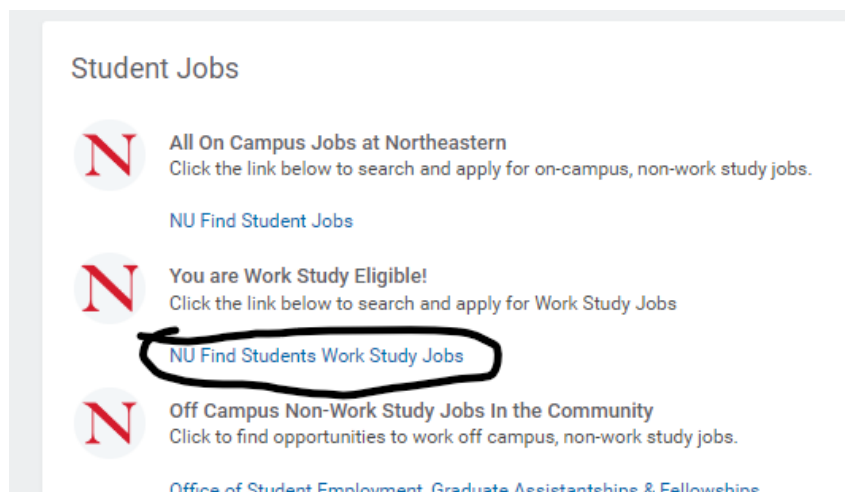
+ Add Apps

≡ Edit

5. Once in the jobs and career hub, Select the “Student Employment” tab

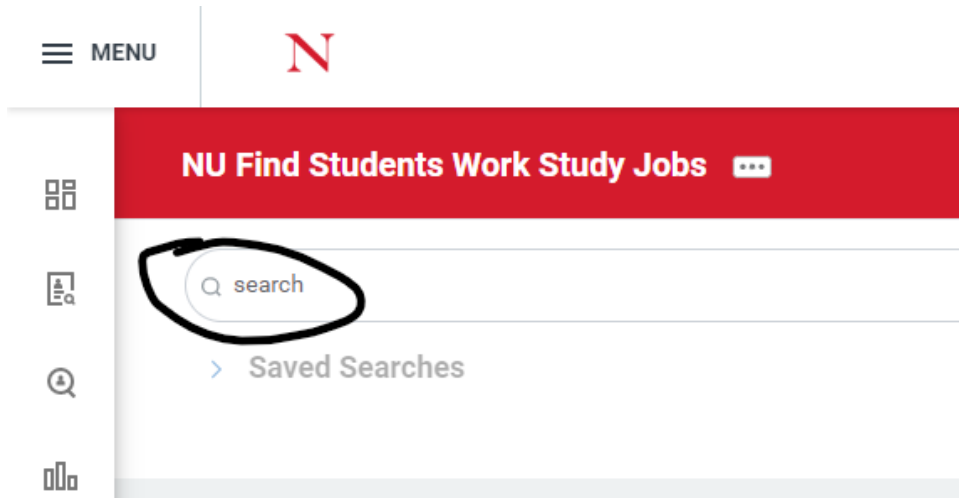


6. Under the “Student Jobs” section, select “NU Find Students Work Study Jobs”



7. From here you can view all work study jobs! You can scroll through the listings of all jobs, use the left-hand filter tool, or the search bar search for work study positions. If you have any questions or encounter any difficulties, feel free to contact the Student Employment Office seo@northeastern.edu or at 617-373-3200

Search Function:



Filter Function:

Current Search

Save

Clear All

▼ Job Category

☐ Student (273)

▼ Job Family

☐ On Campus Work Study (WS) (254)

☐ Off Campus Work Study (WS) (19)

▼ Organization

☐ Spirituality, Dialogue, Servic... (19)

☐ Entrepreneurship and Innov... (10)

☐ English-JM (Sarah Green) (9)

☐ Student Employment Orgn-J... (8)

☐ Student Center Operations-J... (4)



> Work-Study